

JUL 09 2019

**MINNESOTA STATE COLLEGES AND
UNIVERSITIES*
TRANSFER AGREEMENT
BETWEEN**

**Leech Lake Tribal College
AND
Bemidji State University**

*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.

This Agreement is entered into between **Leech Lake Tribal College 6945 Little Wolf Road NW Cass Lake, MN 56633** (hereinafter sending institution), and **Bemidji State University 1500 Birchmont Drive NE, Bemidji, MN 56601-2699** (hereinafter receiving institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established a **Business Management AAS** (hereinafter sending program), and the receiving institution has established a **Business Administration BS** (hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:

Admission and Graduation Requirements

- A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution's admission requirements for the agreement to apply, including grade requirements for courses and an overall GPA requirement.

Transfer of Credits

- A. The receiving institution will accept **60** credits from the sending program. A total of **71 credits** remain to complete the receiving program.
- B. Courses will transfer as described in the attached Program Transfer Table. For system institutions, once the courses are encoded, they will transfer as described in the "Transferology" audit.

Implementation and Review

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Transfer Agreement is effective on **7/2/2019** and shall remain in effect until **7/1/2024** or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
- C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Transfer Agreement will be reviewed by both parties beginning **7/1/2024** (within six months of the end date).
- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and substitutions.

PROGRAM TRANSFER TABLE

Check if the sending program ____ or receiving program ____ is new.

	College (sending)	University (receiving)
Institution	Leech Lake Tribal College	Bemidji State University
Program name	Business Management	Business Administration (Indigenous Nations & Marketing Emphasis)
Award Type (e.g., AS)	AAS	BS
Credit Length	60	120
CIP code (6-digit)	52.0201	52.0201
Program admission requirements		

Instructions

- List all required courses in both academic programs.
- MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution.
- Do not indicate a goal area for general education courses that are not part of the MnTC.
- For restricted or unrestricted electives, list number of credits.
- Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion.
- Show equivalent university-college courses on the same row to ensure accurate DARS encoding.
- Equiv/Sub/Wav column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Wav. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank.

(To add rows, place cursor outside of the end of a row and press enter.)

SECTION A - Minnesota Transfer Curriculum-General Education

College (sending)			University (receiving)			
course prefix, number and name	Goal(s) ¹	Credits	course prefix, number and name	Goal(s) ¹	Credits Applied	Equiv Sub Wav
Minnesota Transfer Curriculum-General Education						
ANI 100 Introduction to Anishinaabe Studies	5, 7	3	INST 1107 Introduction to Turtle Island	5, 7	3	Equiv
ENGL 101 English Composition I	1	3	ENGL 1151 Composition	1	3	Equiv
MATH 140 Concepts in Mathematics (4 Cr) or A Higher Math Course (3 Cr)	4	3-4	MATH 1100 Math Reasoning (4 Cr) or A Higher Math Course (3 Cr)	4	3-4	Equiv
OJI 101 Speaking Ojibwe I	8	4	OJIB 1111 Elementary Ojibwe	8	4	Equiv
POLSC 225 Treaty Law and Tribal Sovereignty	5, 9	3	MnTC Equivalent Course	5, 9	3	Equiv
SPCH 201 Speech and Communications	1	3	COMM 1100 Public Speaking	1	3	Equiv
ITECH 100 Computer Applications I	9	3	CS 1107 Introduction to Computers	9	3	Equiv
BIO 121 General Biology & Lab or CHEM 100 Foundations of Chemistry & Lab or GEOL 110 Intro to Geology and Earth Systems and Lab	3	4	BIOL 1110 HUMAN BIOLOGY or MnTC Equivalent Course or General Elective Credit	3 3 NA	4	Equiv Equiv
MnTC/General Education Total		26-27				

Special Notes, if any: Students will need to be sure to earn 60 credits at the college to receive 60 credits at the university.

¹ MnTC goal areas transfer to the receiving MnSCU college/university according to the goal areas designated by the sending college/university

SECTION B - Major, Emphasis, Restricted and Unrestricted Electives or Other

(pre-requisite courses, required core courses, required courses in an emphasis, or electives (restricted or general) within the major). Restricted electives (in Major) fulfill a specific requirement within a major. Example A: "Chose two of the following three courses;" Example B: A Biology degree may require 40 science credits (20 credits of required courses + 20 credits of listed related courses, such as botany, genetics, sociobiology, etc. which students can select).

Major, Emphasis, Restricted, Unrestricted Electives or Other Courses				
EDU 102 Miikana (FYE)	2	General Elective Credit	2	
TA 210 Tribal Administration	3	General Elective Credit	3	
ACCT 110 Real Life Financial Information	3	ACCT 1100 Financial Literacy	3	Equiv
ACCT 150 Financial Accounting	4	ACCT 2101 Principles of Accounting I	4	Equiv
BUS 100 Introduction to Business	3	BUAD 1100 Introduction to Business	3	Equiv
BUS 160 Human Resource Management	3	General Elective Credit	3	
BUS 200 Principles of Marketing	3	BUAD 3361 Marketing	3	Equiv
BUS 230 Management/Leadership	3	BUAD 3351 Management	3	Equiv
BUS 250 Business Law	3	BUAD 2220 Legal Environment	3	Equiv
BUS 260 Business Communications	3	General Elective Credit	3	
Choose one Course from the following	3		3	
ACCT 120 Payroll Accounting (3 Cr)		General Elective Credit		
BUS 299 Special Topics (3 Cr)		General Elective Credit		
BUS 270 Entrepreneurship (3 Cr)		General Elective Credit		
BUS 297 Internship (3 Cr)		General Elective Credit		
ITECH 150 Computer Applications II (3 Cr)		General Elective Credit		
Major, Emphasis, Unrestricted Electives Total	33	Total College Credits Applied (sum of sections A and B)	60	

Special Notes: BUAD 3361 Marketing, BUAD 3351 Management do not count towards the university upper division 40 credit requirement. Students will need to take two additional BUAD upper division elective courses (6 Credits) that are not required in the major.

SECTION C - Remaining University (receiving) Requirements

	course prefix, number and name	Credits
	Required MnTC or General Elective Credits	12
	I REQUIRED Basic courses (32 Cr.)	
	ACCT 2102 Principles of Accounting II	3
	BUAD 2231 Business Statistics I	3
	BUAD 2280 Computer Business Applications	3
	BUAD 3223 Operations Management	3
	BUAD 3381 Management Information Systems	3
	BUAD 3771 Financial Management	3
	BUAD 4559 Strategic Management	3
	BUAD 4600 Senior Seminar: Business Administration	1
	*ECON 2000 Markets and Resource Allocation	3
	*ECON 2100 Macroeconomics and the Business Cycle	3
	*MATH 1170 College Algebra	4
	ADDITIONAL REQUIRED COURSES (15 Cr)	
	BUAD 3567 Consumer Behavior	3
	BUAD 4467 Marketing Research	3
	INST 3307 Ojibwe History	3
	INST 3317 Tribal Government and Leadership	3
	INST 4418 Federal Indian Law	3
	RESTRICTED ELECTIVES (6 Cr)	6

	SELECT 2 COURSES FROM THE FOLLOWING WITH CONSENT OF ADVISOR:	
	BUAD 3232 Business Statistics II (3 credits)	
	BUAD 3467 Advertising Management (3 credits)	
	BUAD 3568 Personal Selling (3 credits)	
	BUAD 3569 E-Marketing (3 credits)	
	BUAD 4468 Marketing Management (3 credits)	
	Additional Upper Division BUAD credits to meet department and university upper division requirements.	6
Total Remaining University Credits²		71
Special Notes, if any: Courses indicated with an * complete both major and MnTC requirements.		

SECTION D - Summary of Total Program Credits			
College (sending) Credits		University (receiving) Requirements	
MnTC/General Education	27		
Major, Emphasis, Unrestricted Electives or Other	33		
Total College Credits	60	Total College Credits Applied	60
		Remaining credit to be taken at the university (receiving institution)	71
		Total Program Credits	131
Special Notes, if any: Students wishing to transfer into other university Business Administration B.S. emphasis areas may do so. The same equivalencies and special notes listed in section B. of this agreement would still apply. Students coming into other emphasis areas will need to complete the following number of credits at the university: Finance Emphasis: 71 Cr. Entrepreneurship Emphasis: 68 Cr. Human Resources Management Emphasis: 71 Cr. Marketing Emphasis: 71 Cr. Management Emphasis: 71 Cr. Computer Information Systems: 81 Cr.			

² At least 40 of the required credits for the baccalaureate degree shall be at the upper-division level. If a lower division course is shown as equivalent to an upper division course, check with the university to determine if it will count toward the 40 required credits of upper division.

College Chief Academic Officer	Name	Signature	Date
Dean of Academics	Vikki Howard		7-22-19
Title			
University Chief Academic Officer	Name	Signature	Date
Provost	Dr. Anthony Pfeffer		7/10/19
Title			
DARS Encoder	Beverly Hodgson		7/8/19
Date when equivalencies were verified/encoded in DARS by the receiving Minnesota State institution.			